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# NEPTUNE CITY BOARD OF EDUCATION NEPTUNE CITY, NEW JERSEY 07753

April 26, 2018 6:00 p.m. Neptune City School District Woodrow Wilson School

# **BUSINESS MEETING MINUTES**

# I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

#### II. ROLL CALL

Board Members

Mrs. Oppegaard	X	Mr. Lopez	X	Mr. Wescott	<u>X</u> .
Mr. Susino	X	Ms. Mordaunt	X	Mr. Whalen	<u>X</u> .
Mrs. Lewis	X	Mrs. Smith	X	Miss Tallman	<u>X</u> .
Others Present					
Dr. Mercora	Х	Dr. Mellish	Х		

# III. FLAG SALUTE

#### **IV. PRESENTATIONS**

Juan Osario, student, invited the Board to Leadership Day on Friday, June 15 from 9 a.m. to 12 p.m.

# V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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# VI. CAUCUS

Motion by D. Whalen and seconded by A. Susino to go into caucus to discuss personnel at 6:05 p.m.

Mrs. Oppegaard	X	Mr. Lopez _	X	Mr. Wescott	<u>X</u> .
Mr. Susino	X	Ms. Mordaunt	X	Mr. Whalen	<u>X</u> .
Mrs. Lewis	<u>X</u>	Mrs. Smith	X	Miss Tallman	<u>X</u> .
Motion by A. Susing	o and second	ded by A. Lopez to	reconvene fror	n caucus at 6:50 p.m.	
Mrs. Oppegaard	X	Mr. Lopez	X	Mr. Wescott	<u>X</u> .
Mr. Susino	X	Ms. Mordaunt	X	Mr. Whalen	<u>X</u> .
Mrs. Lewis	X	Mrs. Smith	X	Miss Tallman	<u>X</u> .

#### VII. MINUTES

MOTION, The Board of Education approves the Minutes of the Special Meeting of March 19, 2018 and the Business Meeting of March 27, 2018

Motion:	A. Susino	Second:	D. Whalen	<u> </u>
All in Favor	Х	Oppose		

# VIII. ADMINISTRATION AND COMMITTEE REPORTS

#### CHIEF SCHOOL ADMINISTRATOR'S REPORT

Enrollment	
March	Schools
134	Neptune Senior High School
3	Poseidon High School
7	High Tech (1); Allied Health (2); Wall Communications (1); BioTechnology (3)
11	Red Bank High School For Performing Arts (4); Information Technology (0); Academy
	of Finance (2); Academy of Engineering (2); Family and Consumer Science (3)
0	Class Academy
23	Special Education (Out of District)
282	Neptune City
460	Total Enrollment

# **CHIEF SCHOOL ADMINISTRATOR'S REPORT - Continued**

Fire Drill: 3/26/18	Non-fire Evacuation Drill:	3/28/18
Student Suspension Report:	One - March	
Missing Child Report:	None - March	
Enrollment Report for February:	282 Neptune City	

#### Discussion

- PARCC Update
- NCPD had an active shooter drill at our school on Monday, April 23 4 pm 12 am
- Kindergarten Registration to date is 10 students
- Pearson Science Textbooks
- Administrative Assistant Day
- Bring Your Child to Work Day
- New competition for Academic Team in Brielle
- Mother's Day flower sale through National Junior Honor Society

Mr. Whalen commented on how nice and non-stressed the students were during testing.

# Reports Filed

None

# Informational Material:

- 1. Enrollment as of March 31, 2018
- 2. Nurses report for March, 2018
- 3. April, 2018 Bullying Report

MOTION, The Board of Education approve the Chief School Administrator's Report as posted

Motion:	M. Lewis	Second:	C. Mordaunt	
		-		

 All in Favor
 X
 Oppose
 \_\_\_\_\_

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#### CORRESPONDENCE

- 1. Email from NJ Department of Agriculture the Corrective Action in the School Nutrition Program has been approved.
- 2. Invitation to Student Activities Dinner on Monday, May 21<sup>st</sup>, 6 p.m. in the atrium of Dr. Michael T. Lake Performing Arts Center.
- 3. Letter of resignation from Jaclyn Cancela effective June 30, 2018.

The Board wishes Mrs. Cancela the best

MOTION, The Board of Education receive and file all items listed under Correspondence as posted

 Motion:
 A. Susino

 Second:
 A. Lopez

 All in Favor
 X
 Oppose
 \_\_\_\_\_

# IX. BOARD PRESIDENT AND COMMITTEE REPORTS:

#### BOARD PRESIDENT

Mrs. Oppegaard attended Leadership for NJSBA

Developing strategic plans - 6/7/18

Who is going to the NJSBA convention? It is a busy time of the year; please try to attend and report

Go onto NJSBA website and log in. Complete the Board self evaluation and Superintendent evaluation and please do Ethic forms

Dr. Deb, Mrs. Oppegaard and Mr. Susino are meeting with Mr. Kirshenbaum regarding having an officer in the building

# **CURRICULUM AND INSTRUCTION**

COMMITTEE REPORTS - Paint the Town Pink, Chalk the Walk, Leadership Day

RESOLUTIONS

1. To approve training program, *Harassment, Intimidation and Bullying by Srauss Esmay Associates*, for Debra Mercora, CSA and Lonjeté Nias, Social Worker, held in Toms River on May 22 and 23, 2018 at a cost of \$290.00.

### **CURRICULUM AND INSTRUCTION - continued**

- 2. To reaffirm March, 2018 Bullying Report (no incidents) and approve April, 2018 Bullying Report (no incidents)
- 3. To approve workshop, *NJSBA's 3<sup>rd</sup> Annual School Security Conference*, for Debra Mercora, CSA and Christine Oppegaard, Board President, held in West Windsor on June 1, 2018 at a cost of \$198.00
- 4. To approve workshop by Wilson Reading and Language Systems, *Just Words*, for Kathleen Salera and Elyse Sansone, held in Freehold Township, on June 7 and June 8, 2018, at a cost of \$690.00
- 5. Adoption of Interactive Pearson Science

RESOLVE, The Board of Education approve the items listed under Curriculum and Instruction

Motion: M. Smith	Second: D. What	alen .
Mrs. Oppegaard X	Mr. Lopez X	Mr. Wescott <u>X</u> .
Mr. Susino <u>X</u>	Ms. Mordaunt <u>X</u>	Mr. Whalen <u>X</u> .
Mrs. Lewis X	Mrs. Smith X	Miss Tallman X .

#### FINANCE AND OPERATIONS

COMMITTEE REPORTS – Equipment in garage, Security audit walkthrough, Lights, Corrective Action, Plan for lunchroom and security cameras

#### RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$571,569.75 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Mars Mellish, Board Secretary, certify that as of March 31, 2018, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of March 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### FINANCE AND OPERATIONS - continued

- 5. To approve the Monthly Secretary's and Treasurer's Reports for the month of March, 2018
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve the Jersey Central Power & Light Floodlight Plan. Installation of two 400-watt floodlights to maximize lighting in the front of the building.
- 9. To approve Neptune City School District joining in participation with U.S. Communities Government Purchasing Cooperative.
- 10. To approve contract with Xanadu Behavior Therapy for up to 60 hours of Applied Behavior Analysis consultations for the 2018-2019 school year. Rate is \$125/hour.
- 11. To approve transportation contract for participation in coordinated transportation between Neptune City Board of Education and MOESC for the period July 1, 2018 to June 30, 2023.
- 12. To approve Special Education Tuition Contract between Neptune City BOE and Coastal Learning Center for one student at a tuition charge based upon a per diem rate of \$276.36/day for a total cost of \$15,199.80 for the 2017-2018 school year, commencing on April 9, 2018. This is a student tuition contract based upon a renewing 45-day program.
- 13. To approve Special Education Tuition Contract for the 2018-2019 school year between Neptune City BOE and Children's Center for two students for Extended School Year beginning July 2, 2018 and ending on August 24, 2018 at a cost of \$306.36/day for a total of \$11,948.04 and Ten Month School Year Program commencing on September 4, 2018 at a cost of \$306.36/day for a total of \$55,144.80.
- 14.The hours for the Summer Enrichment Program is as follows:<br/>Staff hours 8:15 11:45 a.m.Student hours 8:30 11:30 a.m.
- 15. To approve resolution to purchase natural gas services through the Alliance for Competitive Energy Services.
- 16. To approve resolution to purchase electric generation services through the Alliance for Competitive Energy Services.

#### A RESOLUTION BINDING THE NEPTUNE CITY BOARD OF EDUCATION TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Neptune City Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of onsite electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

# NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

#### CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution adopted by Neptune City Board of Education at its meeting on April 26, 2018

BY: \_\_\_\_

Mars Mellish, D.B.A./Bd. Sec.

On Behalf of Neptune City Board of Education County of Monmouth, State of New Jersey

#### A RESOLUTION BINDING THE \_\_\_\_NEPTUNE CITY\_\_\_\_ TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Neptune City Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids. NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and

the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

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I hereby certify that the foregoing is a true, full and correct copy of Resolution adopted by Neptune City Board of Education at its meeting on April 26, 2018

BY: \_\_\_\_\_\_ Mars Mellish, D.B.A./Bd. Sec.

On Behalf of Neptune City Board of Education County of Monmouth, State of New Jersey

> RESOLVE, The Board of Education approve the items listed under **Finance and Operations**

Motion: C. Mordaunt	Second:	D. Whalen .	
Mrs. Oppegaard X	Mr. Lopez X	Mr. Wescott	<u>X</u> .
Mr. Susino <u>X</u>	Ms. Mordaunt X	Mr. Whalen	<u>X</u> .
Mrs. Lewis X	Mrs. Smith X	Miss Tallman	<u>X</u> .

# **HUMAN RESOURCES**

COMMITTEE REPORTS

# RESOLUTIONS

- 1 To approve, upon recommendation of the CSA, Amanda Davenport as a substitute teacher for the 2017-2018 school year upon completion of paperwork.
- To approve the following personnel for the Summer Enrichment program: 2. Teachers: Elyse Sansone, Devin Guthrie (rate to be determined) Paraprofessionals: Lindsay Brown, Michelle Czajkowski (rate to be determined) School Nurse: Gina Nastro (rate to be determined) Speech Therapist: Cathleen Williams (2 days/week)(rate to be determined)
- To approve Occupational Therapy: Trinitas at a rate of \$86/hour (2 days/week) for the 3. Summer Enrichment program
- 4. To approve Physical Therapy: Always Available at a rate of \$80/hour (1 day/week) for the Summer Enrichment program

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### **HUMAN RESOURCES - Continued**

- 5. To accept the resignation of Jaclyn Cancela effective July 1, 2018 for the 2018-2019 school year.
- 6. To approve, upon recommendation of the CSA, Megan Whitt as a substitute teacher pending completion of paperwork.

RESOLVE, The Board of Education approve the items listed under Human Relations

Motion: A. Susino	Second:	M. Lewis .	
Mrs. Oppegaard X	Mr. Lopez X	Mr. Wescott	<u>X</u> .
Mr. Susino <u>X</u>	Ms. Mordaunt <u>X</u>	Mr. Whalen	<u>X</u> .
Mrs. Lewis X	Mrs. Smith X	Miss Tallman	<u>X</u> .

# X. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Report from Mr. Lopez: He met with Dr. Crader, Superintendent, regarding how they conduct their meetings. Also met with Board Attorney and Business Administrator. New Board President; Increment withholding; Reorganization meeting is April 25, 2018.

#### XI. OLD BUSINESS

Are we looking at the trees along the back fence Roof issues – still under warranty – we will have a new layer put on this summer Allaire Community Farm Program

# XII. NEW BUSINESS

Mr. David Whalen attended the NJSBA Urban Boards Meeting on March 23, 2018 Summer Food Service Program Lesha Dolorenzo – Bringing Yoga; Mindful Awareness

#### XIII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

# XIV. MOTION TO ADJOURN

Motion: A. Susino	Second: <u>M. Lewis</u>	<u> </u>
All in Favor X	Oppose	<u> </u>
Time: <u>7:42</u> P.M.		